

Lead Youth Activity Worker Job Posting

Job Type: Permanent Full-Time (35 hours/week)

Expected start date: September 5, 2023

Wage: \$30,940 per annum (35 hours per week)

Benefits: extended health care, dental care, RRSP matching, paid time off, paid health days

Posting Opens: July 27, 2023

Posting Closes: once all positions have been filled

Number of positions open: 3

- **Norquay Club:** Mondays – Fridays 1:00pm – 8:30pm (35 hours per week)
- **Victor Mager Club:** Mondays – Fridays 1:30pm – 9:00pm (35 hours per week)
- **South Pembina Club:** Mondays – Fridays 1:30pm – 9:00pm (35 hours per week)

For over 40 years, BGC Winnipeg, one of Winnipeg's largest child and youth-serving charitable organizations, has provided programming directly to children and youth in vulnerable neighbourhoods.

FREE Community-based services. Positive relationships. Life-changing programs. We provide safe, supportive places where all kids and teens, of all backgrounds, can experience new opportunities, overcome barriers, and develop confidence and skills for life. Our Clubs are safe, positive places for children and youth ages 6-18 years old go after school, and during school breaks where they can find a sense of belonging and respect. We offer an environment where children can express themselves and participate in an amazing variety of activities, a place they can go to enjoy a meal or snack, and a place where they can meet friends and talk to positive adults who care about them.

www.bgcwinnipeg.ca

THE ROLE

The Lead Youth Activity Worker is a front-line position that is responsible for planning and leading activities and programs for children and youth ages 6-18 year old, program prep and clean up, purchasing program supplies, preparing meals and snacks, mentoring Activity Workers and volunteers, promoting safety, and dealing with incidents and sensitive issues.

The Lead Activity Worker is someone that enjoys working with children and youth. They thrive in a fast-paced environment where they can get involved in the activities, build healthy and positive relationships with the children and youth, and expand the children's skills and interests. They are experienced in planning engaging, purposefully activities and programs in a variety of areas such as arts and culture, sports and recreation, leadership and service to the community, health and life-skills, and education and career exploration. They are comfortable and confident in leading activities for small and large groups of children and has positive group and behaviour management skills. They are a leader that can think quickly on their feet, stays calm under pressure and enjoys mentoring others.

REQUIRED SKILLS AND ABILITIES:

- Knowledge and experience planning and leading activities for children and youth.
- Strong group management skills
- Good organizational and time management skills

- Knowledge and experience within cross-cultural settings.
- Knowledge of youth development, youth issues and community resources.
- Has a strong commitment to social justice, EDI and truth and reconciliation.
- Must have and maintain a Full Class 5 Manitoba Driver's License with a clear Driver's Abstract.
- Be able to provide clear criminal record and child abuse registry checks obtained within the past 6 months

ASSETS:

- Pursuing or have a post-secondary education in Education, Child and Youth Care or related social sciences field
- Experience handling a program budget/petty cash
- Experience leading or mentoring staff or volunteers
- Current and valid First Aid & CPR certification
- Valid Safe Food Handling Certificate

If interested in applying, please forward your cover letter and resume in confidence to hr@bgcwinnipeg.ca Please include the position and club site you are applying for.

The hiring process is ongoing until all positions are filled.

BGC Winnipeg is committed to providing an inclusive workplace that embraces diversity, values differences, and supports the full participation of all employees. We welcome applications from racialized persons/persons of colour, Indigenous persons, persons with disabilities, 2S & LGBTQIA+ persons, and any other persons from diverse backgrounds. We offer accommodations to applicants with disabilities throughout our hiring process, upon request.